



Infinite Smiles Dental Center

Career Opportunity:

DENTAL ASSISTANT/EXPANDED DUTY DENTAL ASSISTANT (EDDA)

Are you looking for an exciting career opportunity in the field of dentistry? Do you wish to work in a fun environment with positivity? Are you tired of fast paced, high production dentistry? Join our dynamic team at Infinite Smiles Dental Center as a Dental Assistant! We are seeking a talented individual to fill a full-time position within our thriving dental practice. As a Dental Assistant, you will play a crucial role in providing exceptional patient care and support to our dedicated team of dental professionals.

Why Choose Infinite Smiles Dental Center?

***Competitive Compensation:** We value our team members and believe in offering competitive pay to attract and retain the best talent in the industry. Your hard work and dedication will be recognized and rewarded accordingly. Pay starts at \$18 per hour. Office hours are Monday through Thursday. Higher pay available for more experience and certifications.

***Professional Development:** At Infinite Smiles Dental Center, we encourage our employees to grow both personally and professionally. If you have a passion for learning and improving your skills, you'll find numerous opportunities for career advancement and professional development within our organization.

***State-of-the-Art Facility:** Our dental office is equipped with the latest technology and modern amenities to provide our patients with the highest quality of dental care.

***Amazing Team:** Join our close-knit team of dental professionals who are passionate about providing top-notch dental care. We foster a supportive and collaborative work environment where teamwork and camaraderie are highly valued. You'll have the opportunity to work alongside an experienced dentist, dental hygienist, and other skilled professionals who are dedicated to excellence.

***On-the-Job Training:** We understand that every Dental Assistant brings unique skills and experiences to the table. If you are motivated and eager to learn, we offer comprehensive on-the-job training to help you excel in your role. Whether you're new to dentistry or an experienced professional, we provide the necessary support and guidance to ensure your success.

Responsibilities:

*Assisting the dentist during dental procedures, ensuring the comfort of patients and the efficiency of the dental team.

*Preparing treatment rooms, sterilizing instruments, and ensuring all necessary dental supplies are readily available.

*Taking dental x-rays, maintaining accurate patient records, and updating medical histories.

*Providing oral hygiene instructions and post-operative care information to patients.

*Performing coronal polishing, fluoride treatments, applying sealants, placing fillings, taking impressions as well as other assisting skills, under the supervision and education of the dentist.

*Assisting with front desk tasks, such as scheduling appointments, answering phone calls, and managing patient records.

Requirements:

- * Dental Assistant Certification: Completion of a recognized Dental Assistant program **or** dental work experience is preferred however job training is available for the right candidate.
- * X-Ray and Coronal Polishing Certifications: Preferred, but not mandatory. If you possess these certifications, it will be considered an asset as well as higher pay opportunities.
- * Strong Interpersonal Skills: Excellent communication and interpersonal skills are essential to interact effectively with patients and the dental team.
- * Attention to Detail: Demonstrating a keen eye for detail and accuracy is crucial in maintaining patient records and assisting with dental procedures
- * Professionalism and Empathy: Displaying a professional and compassionate demeanor when dealing with patients and their concerns is essential to provide exceptional patient care.
- * Flexibility: Ability to adapt to a clinical environment and work effectively
- * Commitment to Learning: Showing enthusiasm for continuing education and staying up-to-date with the latest advancements in dental procedures and techniques.

Join our team at Infinite Smiles Dental Center and embark on an exciting career as a Dental Assistant. We offer a competitive salary, a supportive work environment, and ample opportunities for professional and personal growth. If you are passionate about dentistry, want to be part of an excellent team of dental professionals and are dedicated to providing exceptional patient care, we want to hear from you!

To apply, please submit your resume and cover letter to: drgwinn@infinitesmilesdentalcenter.com

We look forward to reviewing your application and potentially welcoming you to our amazing team of dental professionals.



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